Website : www.robustbh.com
0097337256803
info@robustcd.com

Facilitation Skills

Date	Venues	($)Fees	Book your seat
15 Dec -19 Dec 2024	Kuala Lumpur	3499	[Register Now](#)

Course overview

The Facilitation Skills workshop can help any organization make better decisions. This workshop will give participants an understanding of what facilitation is all about, as well as some tools that they can use to facilitate small meetings. A strong understating of how a facilitator can command a room and dictate the pace of a meeting will have your participants on the road to becoming great facilitators themselves.

Course objective

· Define facilitation and identify its purpose and benefits.

· Clarify the role and focus of a facilitator.

· Differentiate between process and content in the context of a group discussion.

· Provide tips in choosing and preparing for facilitation.

· Identify a facilitator's role when managing groups in each of Tuckman and Jensen's stages of group development: forming.· · · Identify ways a facilitator can help a group reach a consensus: from encouraging participation to choosing a solution.

· Provide guidelines in dealing with disruptions, dysfunctions and difficult people in groups.

· Define what interventions are, when they are appropriate and how to implement them.

Who should attend?

- All Leaders and Professionals
- Management Professionals
- Team leaders
- Supervisors

Course outline

- Understanding Facilitation
- What is Facilitation?
- Process vs Content
- Laying the Groundwork
- Choosing a Facilitated Approach
- Tuckman and Jensen's Model of Team Development
- Building Consensus
- Synthesizing and Summarizing
- Reaching a Decision Point
- Dealing with Difficult People
- Addressing Group Dysfunction

Website : www.robustbh.com
0097337256803
info@robustcd.com

- About Intervention
- Intervention Techniques
- Using Your Processes
- Boomerang it Back

Training methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Games & Role plays