

## Understanding the Complete Training Cycle

| Date                | Venues | (\$)Fees | Book your seat               |
|---------------------|--------|----------|------------------------------|
| 01 Jun -05 Jun 2025 | Berlin | 5500     | <a href="#">Register Now</a> |

### Course Overview

With so many innovations in training this programme will cover all aspects from Training needs analysis to evaluation. It will show you best practice and provide you with a complete and through insight into the complete training cycle - it will show you how to create added value at every stage of the process.

### Course Objective

- Do training needs analysis -using the new four dimension model
- To organise and prioritise training -maximising recourses
- Convert training requirements into practical outcomes
- Use testing to establish learning is taking place
- Be able to evaluate training results in the work place
- How to report training effectiveness

### Who Should Attend?

Everybody associated with training: Trainers, designers, training administrators, training coordinators, trainee HR personnel, supervisors

### Course Outline

- Training in context, the four segments of training needs analysis
- Organisation and designing training - new trends
- Running training programmes
- Back at work implementation
- Understanding training performance figures and costs

### Training Methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

