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ROBUST
Consulting & Development

Understanding the Complete Training Cycle

Date	Venues	($)Fees	Book your seat
08 Dec -12 Dec 2024	Kuala Lumpur	3499	Register Now

Course Overview

With so many innovations in training this programme will cover all aspects from Training needs analysis to evaluation. It will show you best practice and provide you with a complete and through insight into the complete training cycle – it will show you how to create added value at every stage of the process.

Course Objective

- Do training needs analysis –using the new four dimension model
- To organise and prioritise training –maximising recourses
- Convert training requirements into practical outcomes
- Use testing to establish learning is taking place
- Be able to evaluate training results in the work place
- How to report training effectiveness

Who Should Attend?

Everybody associated with training: Trainers, designers, training administrators, training coordinators, trainee HR personnel, supervisors

Course Outline

- Training in context, the four segments of training needs analysis
- Organisation and designing training – new trends
- Running training programmes
- Back at work implementation
- Understanding training performance figures and costs

Training Methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

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